March 2020

Dear Parent/Guardian and Student:

Please read the following statements and sign in the designated places. **This form must be completed and returned in the supplied envelope to the Guidance Office, Room 312, by noon Friday, March 13th.**

Seniors of Townsend Harris High School:
- are required to be present for all their Townsend Harris High School classes, Queens College classes, and senior meetings.
- are responsible for having their attendance recorded daily by signing the attendance sheet in the senior office before 11:00 A.M.
- must be present on the campus or in the high school at the time designated on their programs.
- are expected to remain in the high school or on the Queens College campus for the duration of their daily program.
- may participate in approved activities during free periods in the Townsend Harris building, on the Queens College campus, or off-campus.
- will travel between the high school, their Queens College activities, and other approved off-campus activities unescorted by Townsend Harris High School or Department of Education personnel.

**PARENTS:**

- I give consent for my child to travel between Townsend Harris High School and Queens College, unescorted on a regular basis, for the 2020-2021 school year based on his/her QC program (i.e during school, after school, evenings and/or weekends as required for classes/events)
- I agree not to hold the school or any of its employees, or the Department of Education or any of its employees responsible for any expenses or injuries that my child may incur while engaged in out-of-school activities or traveling to these activities. I understand that my child is responsible for his/her behavior at all times.

**PARENTS & STUDENTS:**

- I give consent for the high school, the Office of College Preparatory Programs at Queens College, and my parent/guardian to receive and/or discuss college course grades.
- I have read and understand the contents of the *Bridge Year Handbook* (sent via e-mail to parents and students).

______________________________
Parent/Guardian Signature

______________________________
Parent Name

______________________________
Date

______________________________
Student Signature

______________________________
Student Name

______________________________
Date

Please return the completed form to the Guidance Office, Room 312, by Friday, March 13th